

Andrés Montoya

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KEY QUALIFICATIONS

- 9+ years of collective domestic/international teaching and academic/career advising experience, including 3 years of teaching and 2+ years of advising undergraduates in higher education.
- 7+ years of editing, publishing, and academic/creative writing experience, including one academic publication, 20+ literary publications, and co-founding an online literary journal.
- Bilingual fluency in Spanish and English; elementary speaking fluency in German.
- Superb written and verbal communication skills honed through decades of writing and public speaking in academic, professional, and community engagement contexts.

EDUCATION

Expected May 2024	PhD, Media Studies University of Oregon <i>Eugene, OR</i> <ul style="list-style-type: none">• <i>Interest Areas: Generation Z communication, science communication, sport communication, critical theory and media</i>
May 2015	MA, Teaching English as a Second Language Northern Arizona University <i>Flagstaff, AZ</i> <ul style="list-style-type: none">• GPA: 4.0 (with distinction)• <i>Interest Areas: Sociolinguistics, cross-cultural communication, L2 writing</i>
May 2009	BA, Writing Rice University <i>Houston, TX</i> <ul style="list-style-type: none">• Minor: Linguistics• GPA: 3.93 (Summa cum laude)• <i>Interest Areas: Rhetoric and composition, technical writing, morphology</i>• Study Abroad: Kent State University Florence in Florence, Italy (2007)

DOMESTIC TEACHING AND TUTORING EXPERIENCE

Aug. 2019- Dec. 2019	Instructor , NAU School of Communication <i>Northern Arizona University in Flagstaff, AZ</i> <ul style="list-style-type: none">• Taught Basic Communication Course to 30 undergraduate Communication students, introducing the elements, concepts, theories, and terminology comprising the Communication discipline.
Aug. 2013- May 2015	Graduate Teaching Assistant , NAU Program in Intensive English (PIE) <i>Northern Arizona University in Flagstaff, AZ</i> <ul style="list-style-type: none">• Taught a Level 3 (Intermediate) Listening & Speaking course and a Level 4 (Intermediate-High) Content-Based Instruction to 30 international students and prepared them academically for the US university system.

- Designed class syllabi centered on 3 large theme-based projects with an integrated skills focus to maximize variety in student learning.
- Collaborated with an assessment team member to design and implement analytic rubrics for multi-staged class projects.
- Developed 2-hour-long lesson plans twice a week, maintaining keen attention to details as well as flexibility with back-up activities.
- Created supplementary materials including reading guides; vocabulary worksheets; content and vocabulary quizzes; group activities (e.g., discussion questions, scenarios, and role plays); grammar activities; and worksheets based on video and other media.
- Participated in 2 weekly meetings to monitor students' progress and collaborate with other section instructors.

Feb. 2013-
June 2013 **ESL Instructor**, Houston Adult Education Center
Houston, TX

- Taught 20+ adult immigrants from Mexico, Central America, South America, and China in weekly multilevel ESL classes to improve their functional English.
- Created beginner-level lesson plans for the textbook *Step Forward 1* to be archived for future instructors.

June 2009-
May 2010 **English Language Tutor**, OWL Intensive English Program
Rice University in Houston, TX

- Tutored Saudi exchange students in ESL and in American culture, accumulating 100+ hours of informal tutoring and TOEFL preparation.

Aug. 2006-
May 2009 **Writing Center Tutor**, OWL Writing Center
Rice University in Houston, TX

- Aided 300+ students in writing and editing papers from all academic fields.
- Trained 10 incoming tutors on writing center policies to help them achieve maximum professionalism and excellent customer service.
- Managed the front desk, answered phones, and scheduled 50 tutoring sessions each semester, maintaining organized administrative practices.

INTERNATIONAL TEACHING EXPERIENCE

Aug. 2015-
June 2016 **English Language Fellow**, funded by the US Department of State
Samarkand State Institute of Foreign Languages in Samarkand, Uzbekistan

- Taught Teaching Integrated Language Skills (TILS), an English language methodology course, to 50+ third-year undergraduate students.
- Conducted biweekly workshops on language teaching techniques and methodologies for teachers' professional development.
- Prepared teachers and students for the speaking portion of the IELTS exam.
- Co-organized and administered four IELTS practice exams to 30 students.
- Ordered 200-300 books to enhance the English Faculty library.
- Designed performance-based assessment rubrics for a local English competition.
- Conducted speaking lessons for 30+ students in the neighboring

communities outside of Samarkand.

- Presented the plenary address at a national conference based in Samarkand.
- Presented 6 seminars at an in-service teacher training institute in Almaty, Kazakhstan for K-12 teachers.

June 2010-
July 2012

TEFL/Community Development Volunteer, Peace Corps
Darkhan-Uul, Mongolia

- Taught integrated English as a Foreign Language classes to 500+ secondary students in grades 7-11 in a countryside school.
- Co-organized and conducted teacher training workshops for 25 provincial teachers to facilitate their professional development.
- Trained and supervised 68 incoming Volunteers in the Mongolian language and culture, preparing them to be diplomatic and respectful cultural ambassadors. Collaborated with local stakeholders to start a community recycling program to educate community members about the practice and reduce land pollution.

RELEVANT HIGHER EDUCATION EXPERIENCE

Apr. 2018-
Present

Program Coordinator, Career Development Specialist, NAU Career Development
Northern Arizona University in Flagstaff, AZ

- Advise hundreds of students on all aspects of the job application/search process, resulting in 20+ students whom I have coached securing jobs and internships.
- Educate students about career exploration tools and strengths/interest surveys to help them gain awareness of career options and undertake career experiments.
- Conduct mock interviews for 50+ students pursuing full and part-time jobs, internships, and admission into graduate programs.
- Facilitate workshops for 10-100 students at a time in various specialized college programs to educate them about relevant 21st-century career content in accord with the National Association of Colleges and Employers.
- Coordinate with 5+ campus colleges and departments to create and implement programs to incorporate career content in course curricula.
- Create content and layout of NAU's 20-page Career Resource Guide using MS Publisher, supervising one undergraduate student assistant in the process.

Nov. 2016-
Apr. 2018

Academic Advisor, NAU Gateway Student Success Center
Flagstaff, AZ

- Advised 300+ students on their degree progression plans and academic goals, teaching them to be self-directed in managing their undergraduate careers.
- Maintained detailed knowledge of the university academic catalog and 92 bachelor degree program requirements to accurately advise students.
- Acted as a resource to help students find campus and community partners.
- Liaised with the College of Social and Behavioral Sciences and other stakeholders to successfully present workshops to hundreds of incoming students and their parents.
- Assisted in coordinating 12 biannual orientations, successfully enrolling thousands

of incoming students based on their test scores, credentials, and degree paths.

- Spearheaded effort to certify office as part of NAU's Green Office Certification Program (certification obtained April 2018).

Feb. 2017-
June 2017;
Aug. 2015

Test Developer, High Institute for Elastomer Industries
University of Akron in Akron, OH

- Developed tasks for the Test of Elastomer English, an English for Specific Purposes test administered in Yanbu, Kingdom of Saudi Arabia.

Jan. 2009-
May 2009

Editorial Assistant (Intern), *The Exquisite Corpse Annual*
Rice University in Houston, TX

- Worked under Associate Professor Gordon Garr in the Rice Writing Department as an editorial assistant on an international literary journal called *The Rio Grande Review*.
- Proofread and copyedited a 300-page novel by Gordon Garr with attention to detail and accuracy.

RESEARCH EXPERIENCE

Sept. 2019-
Dec. 2019

Principal Investigator, NAU School of Communication
Northern Arizona University in Flagstaff, AZ

- Design a qualitative study entitled "Gen Z GIF Use in Online Communication" to explore trends in GIF use among members of Gen Z in e-communication.
- Obtained official approval from university IRB after gaining CITI certification
- Prepare research report to submit for possible publication in academic journals.

May 2014-
July 2014

Research Assistant, Northern Arizona University English Department
Northern Arizona University in Flagstaff, AZ

- Analyzed speaking tasks using Audacity for Dr. Sven Thornes's research project "Investigating Discourse Features for Northern Paiute Grammatical Structures."
- Transcribed and coded 5 recorded hours of audio data, giving crucial attention to accuracy and details.

CONFERENCES AND PRESENTATIONS

- **Montoya, A.** (2019, April). *Let our voices be heard: Applying Communication Accommodation and Symbolic Convergence Theories to Gen Z Tumblr posts on gun violence.* Presented at Southwest Communication Association Conference in Glendale, AZ.
- Flynn, D., **Montoya, A.**, & Wong, Q. (2018, April). *Current trends in academic advising.* Presented at NAU University Advising Lunch & Learn Spring Series in Flagstaff, AZ.
- **Montoya, A.** (2016, November). *Vocabulary review activities for second and foreign language learners.* Presented at the ARKTESOL conference in Bentonville, AR.

- **Montoya, A.** (2016, April). *Listen to the music: Music pedagogy for adult learners*. Presented at the Communicative Aspects of Modern Linguistics and Linguistics didactics conference in Samarkand, Uzbekistan.
- **Montoya, A.** (2015, November). *Voice of America: Videos that stimulate language learning*. Presented at the Scientific and Methodological Aspects of Teaching Foreign Languages based on Information and Communication Technologies conference in Samarkand, Uzbekistan.
- Coral, S., & **Montoya, A.** (2014, October). *Listen to the music: Music pedagogy for adult learners*. Presented at the AZTESOL conference in Flagstaff, AZ.
- Burk, D., Liu, B., & **Montoya, A.** (2014, September). *Ideas for written corrective feedback*. Presented at the NAU L2 Writing Club meeting in Flagstaff, AZ.
- **Montoya, A.**, Simms, C., & Croix, A. (2014, April). *Teaching EFL in Mongolia*. Presented for the Graduate Student Association of Applied Linguistics Guest Lecture Series in Flagstaff, AZ.
- Abdukarimov, K., **Montoya, A.**, & Olds, A. (2014, February). *Music plus English: Building English language learners' fluency through songs*. Workshop presented at the Peaks Interdisciplinary Conference at Northern Arizona University in Flagstaff, AZ.

ACADEMIC PUBLICATIONS

- **Montoya, A.**, & Coral, S. (2018). Listen to the music: Using songs in listening and speaking classes. *English Teaching Forum*, 56(1), 22–29.

MEDIA PUBLICATIONS

- **Montoya, A.** (Script Author). (2019). *Earth Notes* [Radio series]. Flagstaff, AZ: KNAU (NPR syndicate).

LITERARY JOURNAL PUBLICATIONS

- **Montoya, A.** (in press). "Three Days." *Appalachian Heritage*.
- **Montoya, A.** (in press). "Lessons from an Orca: Grieving." *Appalachian Heritage*.
- **Montoya, A.** (2019). "The Monsoons, Reluctant to Fall." *Southwestern American Literature*.
- **Montoya, A.** (2019). "Mirage." *Frontier Poetry*.
- **Montoya, A.** (2018). "A Eulogy in Autumn." *Poetry Quarterly*.
- **Montoya, A.** (2018). "Habitable Worlds That Have No Sun." *Pennsylvania Literary Journal*.
- **Montoya, A.** (2018). "Petit Jean." *Bayou Magazine*.
- **Montoya, A.** (2017). "Dreamcatcher." *Maumelle Magazine*.
- **Montoya, A.** (2017). "Winter Solstice Ghazal." *The Ghazal Page*.
- **Montoya, A.** (2016). "Delirium Poem." *Sweet Tree Review*.

- **Montoya, A.** (2016). “Tierra del Fuego.” *Sweet Tree Review*.
- **Montoya, A.** (2015). “At the Spillway.” *After Hour Happy Hour Review*.
- **Montoya, A.** (2014). “Things I Never Told You.” *Ghost Ocean Magazine*.
- **Montoya, A.** (2014). “Make Sure.” *Gravel Literary Journal*.
- **Montoya, A.** (2014). “Improvising.” *Gravel Literary Journal*.
- **Montoya, A.** (2014). “So Brief Your Thoughts of Her.” *The Montucky Review*.
- **Montoya, A.** (2014). “In Passing.” *The Montucky Review*.
- **Montoya, A.** (2014). “We Laid in Those Same Fields.” *The Round*.
- **Montoya, A.** (2014). “Virgen.” *The Round*.
- **Montoya, A.** (2012). “A Thought in Memphis.” *Deep South Magazine*.
- **Montoya, A.** (2012). “Ripple Effect.” *New Plains Review*.
- **Montoya, A.** (2009). “A Lazy Sunday.” *Vortex Magazine*.

PROFESSIONAL AFFILIATIONS

- National Communication Association (August 2018-Present)
- TESOL International (October 2013-Present)
- National Peace Corps Association (July 2012-Present)

FOREIGN LANGUAGE SKILLS

- Spanish | Native Fluency (Native speaker)
- German | Novice-high (estimated rating)

ADDITIONAL HONORS

- Won Northern Arizona University Staff Interdisciplinary Writing Program contest (2018).
- Awarded Northern Arizona University’s Sybil Hall Shott English Scholarship (2014).
- Nominated by *Ghost Ocean Magazine* for The Pushcart Prize in poetry (2014).
- Published debut poetry collection, *Pilgrims and Strangers* (Six Gallery Press, 2013).
- Selected as a Peace Corps Trainer to teach incoming Volunteers in Mongolia (2012).
- Received Educator’s Medal from the Khovd Ministry of Education in Mongolia (2012).